



Employment Opportunity – Local Outreach Coordinator

Job Title: Local Outreach Coordinator

Report To: Director of Pastoral Care and Local Outreach

Job Summary:

The Local Outreach Coordinator is responsible to support the Grant Memorial's outreach efforts (located within the city of Winnipeg) that are in agreement with all organizational supporting documents. The Local Outreach Coordinator will work with the Director of Pastoral Care and Local Outreach and other ministry areas to develop strategies that mobilize people to participate in local outreach within the city of Winnipeg.

The role includes the responsibility to implement strategic goals, manage aspects of the annual budget, and engage volunteers.

Time Requirements:

25 hours per week. General office hours are 8:30 to 4:30 Monday to Friday, alternative working hours will be required periodically to meet the requirements of the position. Working offsite is allowed with supervisor's permission.

Responsibilities:

- Local Outreach
 - Participate as a member of the Local Outreach Planning Team. This is a committee made up of volunteers which provides direction and vision to outreach and evangelism initiatives within the city of Winnipeg.
 - Coordinate Local Outreach Planning Team meetings and organize the content discussed.
 - Oversee CarePortal Ministry including support of the Foster Care initiatives (in collaboration with Family Ministry)
 - Coordinate Christianity Explored outreach program
- Strategic Partnerships
 - Identify and work with local partnering organizations, projects, volunteer opportunities, profiling
 - Explore and potentially support new partnerships
 - Cooperate with Missionfest in Winnipeg
 - Collaborate with World Mission by organizing Monthly Outreach Offerings
- Support the Director of Pastoral Care and Local Outreach
 - Identify and promote opportunities for GMBC constituents to be involved in local outreach.
 - Ensure effective use of all communication outlets for the promotion of Local Outreach activity

- Other duties as assigned by the Director of Pastoral Care and Local Outreach

Qualifications:

- Be a growing disciple of Jesus Christ
- Love your spouse as Christ loved the Church and prioritize your family
- Have a passion for local and international mission engagement
- Is team-oriented in developing volunteers and strategic partnerships
- Be flexible and ability to multi-task
- Ability to organize and communicate well with individuals and groups

Requirements:

- Be an active constituent of Grant Memorial Baptist Church
- Be an active participant in the worship services of the church
- Be trained in Plan to Protect
- Previous experience in Local Outreach is an asset

Staff at Grant Memorial Baptist Church exemplify:

- A sincere love for the Lord evidenced by lifestyle
- Regular attendance at weekly services
- Commitment to a small group and GMBC Membership
- Faithfulness in tithing
- Adhere to the Statement of Faith, Core Beliefs & Lifestyle Commitment

Other:

- Be available for other areas to support the successful ministry of the school and church
- Be able to interact with others and demonstrate the values of GMBC
- Be available as opportunity arises to share faith, Bible scriptures and principles based on the Statement of Faith, Core Beliefs and Lifestyle Commitment, to pray with individuals and to actively communicate a belief in the Lord Jesus Christ

Disclaimer:

- The above statements are intended to describe the general nature and level of work being performed by personnel assigned to this position. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required of the personnel. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

To apply:

Please send the following attachments to humanresources@grantmemorial.ca:

1. Resume
2. Cover Letter
3. One pastoral reference
4. Please use 'Local Outreach Coordinator' in the subject line of the email.

Interested candidates should review the Statement of Faith/Community Lifestyle Commitment that follows this employment opportunity.

Closing date: When position filled